



Educational Foundation

Pharmacists...Fostering Pharmacy's Future **2026 Mini Grant Announcement**

Mini Grant Program Description

Annually, the Pennsylvania Pharmacists Association Educational Foundation (PPAEF) awards up to four (4) mini grants with a maximum amount of \$1,000 per awarded grant. Grants may be used for projects which are targeted towards advancing patient care by pharmacists or innovative activity around pharmacy practice.

Objectives

PPAEF encourages the submission of grants that investigate, demonstrate, document, measure or otherwise explore the advancement of innovative pharmacy practice and patient care.

Applicants are strongly encouraged to consider how their project might address healthcare disparities, social determinants of health (e.g. food and healthcare access, language and health literacy, transportation) and/or positively impact historically marginalized populations.

Submitted projects must have a measurable result or outcome.

Grant Requirements

- Applicants and co-applicants must be current active members of PPA at the time of application and continue through as members to grant completion.
- Applicants' and co-applicants' primary practice site must be physically located in Pennsylvania.
- Applicants may be pharmacy students, pharmacy residents, pharmacy technicians, or pharmacists. If a pharmacy student or pharmacy technician submits this request, a faculty or pharmacist member must be a co-applicant.
- Submit signed and completed application with complete proposal to PPA by the stated deadline.
- Any pharmacy or pharmacist directly involved in the project shall also be a PPA member or in the case of the pharmacy, have at least one member at that location.
- Within one year of the announcement of the grant award, the grant applicant must submit a final report to PPA indicating the specific outcomes.
- Applications should include information about how any data or outcomes will be utilized or shared to potentially change or affect practice.

Appropriate Use of Grant Funds

- Grant funds may only be used for the direct costs associated with the development and implementation of the project as described in the application. No indirect funds will be awarded.

- Funds will not be awarded for capital/equipment expenditures, the purchase of medications and/or medical devices or related medication/testing supplies, and/or regular administration expenses such as salaries and/or travel or convention/conference expenses for the recipient.
- Travel costs for patients involved in the study/project may be considered if reasonable. Monies may be used for reasonable printing costs relative to materials used for the project.

Funding through and from other sources is permitted. Projects and related reports must recognize the PPA Educational Foundation as a grantor.

Application Procedure

The application process requires the submission of the application form and a detailed proposal with appropriate attachments. We ask for all documents to be combined upon submission into one pdf, if possible.

Application and Proposal

The Grant Application is available on the PPA website under the Foundation section, <https://www.papharmacists.com/page/MiniGrantProgram>. The online application form shall be fully completed and submitted according to the guidelines described in the application. In addition to the application form, a typed description outlining the detailed proposal must be included. Your description must address each of the following areas: (while limiting your description response to **four (4)** pages.)

Note: The four-page limit does not include the attachment(s) outlined in the final bullet point below or the cover application.

- General project description (*please include how you believe this will advance the practice of pharmacy or advance patient care*)
- Project objectives and evaluation strategy
- Methods to be utilized
- Timetable for the project
- Budget – Include total project budget outlining specific funds being requested for this grant.
- Projected utilization of any data or outcomes. In other words – the point or purpose of the project or study.
- Attachments: Supporting documents (are not included in the 4-page limit) – These would include samples of any assessment tool(s), survey(s), or patient materials you plan to utilize. If these are not fully developed, include basic structure and plan.

Review Procedures

Grant submissions will be reviewed by the Grant Review Committee of the Board of Directors of the PPA Educational Foundation and will consider the following criteria:

- PPA Membership of applicant
- Completeness of application and proposal
- Significance of the project
- Clarity of project objectives
- Project design
- Adequacy of resources available to complete the project
- Evaluation strategy and intended outcomes

- Reasonableness of budget
- Probability of completing the project
- Utilization of resulting data or outcomes or purpose of study/project

Final awardees will be confirmed by the Foundation's Board of Directors. All members of the PPA Foundation Board, including the Grant Review Committee, must disclose any potential relationships or conflicts of interest with any potential awardees and if deemed relative, must recuse themselves from the grant evaluation and approval process. Members of the PPA Educational Foundation Board of Directors are not eligible to be applicants, co-applicants, or co-investigators on any grant submissions.

Submissions

Applications must be submitted via the online web form by **October 31, 2025**. Submission issues should be submitted to dpowell@papharmacists.com. The Foundation does **NOT** accept faxed or mailed submissions.

Award Presentation, Timetable, and Payment

Successful awardees will be notified in early 2026. One half of the grant will be presented after the Foundation's receipt of the Grant Acceptance/Agreement form completed and signed by the awardee, following this initial announcement of the grant award.

Awards will be formally announced at the PPA Annual Conference. While not required, the Foundation encourages successful recipients to be present for this recognition and to hear the verbal presentations of the prior year awardees.

Applicants that are not selected will also receive a notice on or around the same time. This notice will include a brief explanation regarding why the grant was not selected.

The remaining amount of the grant will be paid upon delivery of the final report suitable for publication and the oral presentation, if at all feasible, along with an accounting or documentation of the expenses incurred. The Foundation requests that the grant awardee make an oral presentation (*approx. 10 minutes*) detailing the project during the 2027 PPA Conference in February of 2027.

Additional Information

Additional information regarding the Foundation, past grants awarded, previous reports, and other projects that the Foundation is undertaking may be found on the PPA website at www.papharmacists.com/foundation.

Questions

Please direct all questions to Diane Powell at dpowell@papharmacists.com