

Lehigh Valley Pharmacists Association

Bylaws

Article I - Name

Section 1. The name of the Corporation shall be the Lehigh Valley Pharmacists Association (LVPA) and it shall be an affiliated association with the Pennsylvania Pharmacists Association (PPA).

Article II - Purpose

The purpose of the Corporation shall be to unite all pharmacists in all areas of practice and all persons desiring to promote and support the profession of pharmacy in the Lehigh Valley in the accomplishment of the following objectives:

- A. To assure a high quality of professional practice through the establishment and maintenance of high standards of professional ethics, education and attainment.
- B. To promote the practice of pharmacy as that profession which is concerned with preserving and protecting the public health by education of consumers and other health professionals.
- C. To protect and promote the professional and economic security of its members.

Article III - Members

- A. The Corporation shall have these categories of voting members: Active members, Retired members, and Life members.
- B. The Corporation shall have these categories of non-voting members: Pharmacy Technician members, Student members, and Honorary members.

Article IV - Qualification for Membership

A. The following natural persons who shall have reached the age of eighteen years and are of good moral character and professional standing shall be eligible for Active Voting Membership:

1. Registered or licensed pharmacists and individuals not licensed or registered, but who have received a college degree in pharmacy from an accredited school of pharmacy.
2. Teachers of pharmacy, chemistry, materia medica, and other sciences or arts, the knowledge of which is necessary for the proper and efficient practice of pharmacy.
3. Retired Active Members

a. Persons requesting membership in the retired dues category must be eligible for Social Security and not be employed more than twenty hours per week.

b. Requests that are granted for a change to the retired dues category will become effective with next year's dues billing.

B. The following natural persons who shall have reached the age of eighteen years and are of good moral character shall be eligible for Non-voting Membership in the indicated categories:

1. Associate: Those actively engaged in the manufacture, distribution, packaging or sale of drugs, medicines, medical supplies, and commodities sold in licensed pharmacies or otherwise interested in the pharmacy profession.

2. Student: Any student enrolled in a professional pharmaceutical undergraduate curriculum.

3. Pharmacy Technicians: any individual employed as or seeking employment as a pharmacy technicians.

C. The following natural persons who shall have reached the age of eighteen years and are of good moral character shall be eligible for Honorary Membership (non-voting):

1. Any individual who has made a praiseworthy contribution to the science and art of pharmacy shall be eligible for honorary membership.

2. The Board of Directors may nominate any person or persons qualified for honorary membership at any session of any monthly meeting of the members and such person or persons on receiving an affirmative vote of three-fourths of the members voting shall be elected to honorary membership for the Lehigh Valley Pharmacists Association.

3. Honorary members are exempt from the payment of annual dues to LVPA.

ARTICLE V - Dues

A. The annual dues of all categories of membership shall be set by the Board of Directors.

B. Any member whose dues are in arrears more than 30 days shall have their membership suspended until such time as payment is made and voting members will be denied the right to cast any vote.

Article VI - Officers of the Corporation

A. The Corporation shall have the following officers: President, President-Elect, Secretary, and Treasurer.

B. The officers shall be elected for a term of two (2) years beginning July 1.

Article VII – Board of Directors

A. The business and affairs of the Corporation shall be vested in the Board of Directors.

B. It shall be the duty of the Board of Directors to supervise the administration of the Association and its daily functions.

C. The Board of Directors shall consist of: the Officers as outlined in Article VI and the following Directors:

1. Four (4) Directors at large, two of whom shall be elected in even numbered years and two of whom shall be elected in odd numbered years. Each Director shall serve a two-year term and be eligible for up to three successive terms.

Article VIII - Meetings

A. Regular meetings of the members shall be held at a time and place determined by the Board of Directors. There shall be at least one meeting of the Corporation annually.

B. Meetings of the Board of Directors shall be set at a time and place by the Board of Directors. There shall be at least four meetings of the Board of Directors annually.

Article IX - Quorums

A. A Quorum at a meeting of the Board of Directors shall be five (5) members.

B. A quorum at a meeting of the members of the Corporation shall consist of ten (10) members having voting rights.

Article X - Duties of Officers

A. President: The President shall preside at all meetings of the members of the Corporation and the Board of Directors. He/she shall appoint all committees with the approval of the Board of Directors, and shall carry out or cause to be carried out the policies and mandates of the Board of Directors. The President shall be an ex-officio member of all committees and with the Board of Directors establish direction for all committees.

B. President-Elect: The President-Elect shall assume the duties of the President in the absence of the President or in the event he/she shall be temporarily unable to fulfill the duties of President.

C. Secretary: The Secretary shall keep the minutes of the Corporation and the Board of Directors. He/she shall keep a correct list of names and addresses of all members and shall verify the voting credentials of members at all meetings. He/she shall be the custodian of all official papers of the Corporation. He/she shall conduct the usual correspondence of the Corporation and shall notify members of the time and place of regular and special meetings of the Corporation. He/she shall also maintain the current copy of the Bylaws.

D. Treasurer: The Treasurer shall collect, deposit and record the transactions of monies for the Corporation. He/she shall see that financial records are maintained and presented to the Board of Directors and that any annual tax filings are made.

Article XI – Nomination and Election of Officers

A. The officers and members of the Board of Directors of the Corporation shall be elected by electronic or written ballot.

B. The Nominating Committee shall receive nominations from the membership as to suitable candidates for all elective offices and establish a slate of candidates.

C. The schedule of nominations and elections shall match PPA's schedule.

Article XII - Vacancies

A vacancy occurring by the resignation or inability to serve as an officer or director shall be filled by the Board of Directors for the completion of the term.

Article XIII - Committees

A. The President with the approval of the Board of Directors shall appoint such committees and chairs of such committees as may be necessary for the operation of the Corporation committees

B. There shall be a Nominating Committee which shall consist of the three (3) immediate Past Presidents of the Corporation, with the most recent Past President acting as Chairperson. In the absence of having three Past Presidents to serve, the President may appoint the Nominating Committee.

Article XIV - Fiscal Year

The fiscal year of the Corporation shall begin on the first day of July and shall end on the last day in June.

Article XV - Rules of Order

All points of order and parliamentary procedure shall be governed by "Robert's Rules of Order, Revised."

Article XVI - Amendments

A. Any proposal to amend these Bylaws shall be submitted to the Board of Directors, who will present the proposal to the membership. The membership shall vote on the proposal at the next regular meeting of the Corporation, provided at least thirty (30) days notice of the amendment under consideration is provided to the membership and the matter is included in the announcement for the meeting. The proposed amendment shall then be voted upon, and upon receiving an affirmative vote of the majority of the votes cast for its adoption, shall become a part of these By-laws.

B. These Bylaws or any part thereof may not be suspended.